

Corporate Business Committee Work Programme 2014/15

2014/15 Meeting	date	topic	Report author	Next Exec
6 in 14/15 JOINT	20 January 2015 Report deadline 7 January	<ul style="list-style-type: none"> • BUDGET PAPERS (exact wording of report titles subject to confirmation). 	<ul style="list-style-type: none"> • Director of Finance and Support Services 	3 February 2015
7 in 14/15 JOINT	10 February 2015 Report deadline 28 January	<ul style="list-style-type: none"> • 2015/16 Service Plans. • 2014/15 Estimates and 2015/16 Future targets. 	<ul style="list-style-type: none"> • Lead Officer (Corp Planning) • Lead Officer (Performance) 	3 March 2015
8 in 14/15	17 March 2015 Report deadline 4 March	<ul style="list-style-type: none"> • Provisional: update on Local Enterprise Partnership spending plans (following financial settlement in July 2014). • East Herts Customer Service Strategy 2015-2020 – rescheduled. • Healthcheck through to Jan 2015. • Work programme – planning for 2015/16. 	<ul style="list-style-type: none"> • Lead Officer (Economic Development) • Head of Service • Lead Officer (Performance) • Scrutiny Officer 	2 June 2015

Essential Reference Paper 'B'

2015/16				
meeting	date	topic	Contact officer/lead	Next Exec
1 in 15/16	26 May 2015 TBC	<ul style="list-style-type: none"> • Work Programme 2015/16: discussion with new Committee. • Member Training/Induction: Understanding the Data Protection Governance Role of CBS. • Service Plan Oct 2014 – March 2015 monitoring. • 2014/15 Performance Indicator Outturns (Healthcheck will be attached as a ERP). 	<ul style="list-style-type: none"> • Scrutiny Officer • Head of Service • Lead Officer (Corp Planning) • Lead Officer (Performance) 	2 June 2015 7 July 2015 TBC

The CfPS four principles of good public scrutiny:

- ***provides 'critical friend' challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by 'independent-minded governors' who lead and own the scrutiny role***
- ***drives improvement in public services***

Corporate Business Scrutiny	<ol style="list-style-type: none"> 1. To develop policy options and to review and scrutinise the policies of the Council relating to Communications, Corporate Performance and Risk Management, Local Strategic Partnership, Customer Service, Finance, Information and Communications Technology, Democratic Services, Member Support, Facilities Management, Asset Management, Legal, Revenues and Procurement. 2. To consider the budget setting proposals and strategies of the Council. 3. To make recommendations to the Executive on matters within the remit of the Committee. 4. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee. 5. To consider issues referred by the Executive, including modifications to the Constitution, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee. 6. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee. 7. To appoint annually Standing Panels as may be determined, which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee. 8. To consider, should it choose to do so, any item within the remit of the Committee to be considered by the Executive (except items of urgent business). The relevant report to the Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.
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